



Outreach Associate, Solar for All – North Dakota

At the Coalition for Green Capital (CGC), our mission is to drive investments in the clean economy to reduce emissions and improve the quality of life for all Americans. By leveraging public-private partnerships and responsive financing, we aim to eliminate barriers to clean technology and promote energy abundance in every community. Our work is guided by a commitment to accelerate the deployment of clean energy technologies across the United States, with a special focus on supporting low-income and disadvantaged communities. For over a decade, CGC has led the Green Bank movement, working at the federal, state and local levels in the U.S. and countries around the world to unlock capital and empower communities to embrace a greener future. Together, we strive to build a sustainable future where clean power is accessible and affordable for everyone.

Our National Green Bank: The U.S. Environmental Protection Agency (EPA) has taken a significant step toward a greener future by establishing the first U.S. national green bank through the Greenhouse Gas Reduction Fund (GGRF). The EPA awarded the Coalition for Green Capital \$5 billion to capitalize this national green bank under The National Clean Investment Fund competition, along with \$125 million under Solar for All to foster the development of green banks and accelerate solar energy projects in North and South Dakota. Through strategic partnerships and innovative financing, our national green bank aims to create a robust clean energy finance ecosystem that addresses critical market gaps and maximizes the impact of every public dollar invested. This seed funding builds on CGC's decade-long leadership in the Green Bank movement, which has already led to billions toward clean energy adoption, ensuring that the nation's climate goals are met.

Job Summary

The Outreach Associate, Solar for All (SFA) Program plays a critical role in supporting the day-to-day operations of the Coalition for Green Capital's SFA programs ensuring a deep community engagement and outreach during the implementation of the programs. The role requires an individual with a deep commitment to the clean energy transition and an interest in environmental justice. Familiarity with the challenges and opportunities related to the implementation of renewable energy projects in disadvantaged communities is preferable. The Outreach Associate will work closely with the Director of the program and staff across the organization and members of the American Green Bank Consortium.

Currently reporting to Director, the Outreach Associate has no direct reports.

This position must be based in North Dakota.

Key Responsibilities

- Engage with community organizations and municipal entities that could participate in the SFA program
- Identify potential partnerships for the program and build a network to support successful implementation
- Attend community meetings and a relevant municipal meetings during the day and in the evening

- Support the Director with staffing steering committee, work group, and team meetings to discuss progress, address challenges, and ensure all participants are aligned with the program's goals. Facilitate healthy conflict resolution within projects and programs.
- Assist the Director in tracking the completion of assigned program activities across all contributor

Required Skills and Abilities

- Excellent organization skills and experience in organizing and prioritizing project sets based on substance, urgency, and capacity
- Self-organized with excellent attention to detail
- Ability to work under tight deadlines and handle multiple tasks in a fast-paced dynamic environment
- English language fluency required
- A dedication to climate finance
- A sense of humor, passion for change, and an eye towards innovation
- Authorization to work in the United States of America
- Proficiency with Microsoft Office to include Word, Excel and PowerPoint
- Extensive travel across the state to support programs
- Prolonged periods sitting at a desk and working on a computer required

Education and Experience

- High School Diploma or GED minimum requirement
- Has between 0 - 5 years of work experience
- Expertise in community outreach and engagement
- Knowledge of North Dakota and its people
- Team player
- Agile problem solver
- Must have a driver's license and able to drive
- Access to a vehicle for work travel

Compensation and Benefits

- The salary range for the Outreach Associate, Solar for All Program – North Dakota is between \$35,000 to \$45,000
- Health insurance, 401k, vacation leave and sick leave

CGC is dedicated to providing equal employment opportunities to all individuals based on job related qualifications and their ability to perform a job, without regard to age (over 40), sex (including pregnancy, married women and unmarried mothers), race, color, creed, veteran status, religion, disability, sexual orientation (including actual or perceived orientation), gender identity, gender expression, ancestry, marital status, national origin, citizenship, genetic characteristics, civil air patrol status, lawful activities during non-working hours, or any other protected class as defined by applicable federal, state, or local laws. It is our policy to maintain a non-discriminatory environment free from intimidation, harassment, or bias.

Our equal employment opportunity philosophy applies to all aspects of employment including recruiting, hiring, training, promotion, job benefits, pay, dismissal and social/recreational activities. Our designated Civil Rights Coordinator is CGC's Chief Administrative and Development Officer.